



Community Engagement Associate

Background and Mission

The Jewish Healthcare Foundation (JHF) is a grantmaking organization formed from the sale of Pittsburgh's Montefiore Hospital. It is the parent organization for three operating entities: the Pittsburgh Regional Health Initiative (PRHI), Health Careers Futures (HCF), and the Women's Health Activist Movement Global (WHAMglobal). Together, these entities work to improve the delivery of health care, the education and preparation of healthcare professionals to deliver high value care, and the policy environment that supports healthcare performance excellence in Western Pennsylvania, state-wide, in the U.S., and internationally. Their collective mission is to produce systems of care that are as perfectly safe, reliable, efficient, and compassionate as possible. JHF entities are the recipients of significant national grants to test better methods of healthcare delivery. In particular, their programs and projects advance, and then test, solutions to the quality problems in health care by:

- educating or coaching health professionals to use Quality Improvement methods;
- demonstrating better methods of delivering care;
- measuring, analyzing, and reporting on the outcomes of care;
- providing consumers with the information needed to obtain and shape quality healthcare; and
- advancing evidence-based solutions through policy advocacy.

The Jewish Healthcare Foundation and WHAMglobal are the recent recipients of a 3 year Merck for Mothers' Safer Childbirth City Grant. *Pittsburgh: A Safer Childbirth City* is an initiative that aims to transform the city into a safer, more equitable and accessible place to give birth. Bringing together community organizations and government partners, JHF will coordinate a \$1 million, multi-year grant to help address disparities in maternal health. The collaborative of local nonprofits will work to improve coordination and quality of care among Pittsburgh service providers, provide professional development to midwives and other health professionals, and support the local maternal health movement. Through this grant, Pittsburgh joins nine other cities across the country as part of the inaugural cohort of the Safer Childbirth Cities Initiative created by Merck for Mothers to foster local solutions that help cities become safer – and more equitable – places to give birth.

Opportunity

The Community Engagement Associate will support the Foundation's efforts to advance an evolving agenda in women's health and women's health activism by joining the Women's Health Activism Movement Global (WHAMglobal) team. The Community Engagement Associate will provide programmatic, administrative and technical support to the team and assist with a variety of WHAMglobal related projects, particularly playing a critical role in the *Pittsburgh: A Safer Childbirth City* Initiative. The Community Engagement Associate will join a small, but highly effective, team to strategize and implement program activities and events.

Required duties include:

1. Serve as supporting staff on the WHAMglobal initiative under the direction of the Women's Health Specialist.
2. Inform and organize WHAMglobal's community engagement work, including playing a critical role in the development and implementation of *Pittsburgh: A Safer Childbirth City* programs.

3. Create linkages and build and manage strategic partnerships to strengthen and grow various programmatic elements of the larger initiative.
4. Update and maintain WHAMglobal's digital presence including WHAMglobal Social Media accounts and creating and uploading website content.
5. Represent JHF and WHAMglobal at events and meetings as appropriate and needed.
6. Assist, and sometimes lead, with planning events as needed and appropriate.
7. Maintain WHAMglobal's contact database and related contact lists.
8. Provide assistance for Women of Impact and International Women's Forum. This includes supporting the Women's Health Specialist in organizing the WOI New Member Indelible Mark Training, Women of Impact Annual Meeting, and International Women's Forum Special Interest Group in Health Care.

Qualifications

The ideal candidate will have:

- Bachelor's Degree required, Master's Degree preferred. There will be consideration for years of professional and relevant community engagement experience. Degree in social work, nursing, healthcare policy, public health, or medicine with interest in the healthcare space preferred.
- Experience in women's health, as well as policy and advocacy, and community engagement.
- Familiarity with Pittsburgh's women's health network, maternal and child health experience is a plus.
- Excellent time management skills and ability to support multiple projects simultaneously.
- Excellent presentation and communication skills, both verbal and written for various audiences.
- Knowledge of, and experience with, outreach and advocacy using multiple media, including social media.
- High level of judgment, decision making, discretion and integrity.
- Further, the candidate will be a high energy enthusiastic individual with a track record as a team player with interpersonal skills.

General Expectations:

As expected of all employees of the Jewish Healthcare Foundation, the Community Engagement Associate will abide by the current laws and organizational policies and procedures designed and implemented to promote an environment which is free of harassment and other forms of illegal discriminatory behavior in the work place. This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.