



**Jewish  
Healthcare  
Foundation**

**Job Title:** AIDS Free Pittsburgh (AFP) Intern

**Organization:** AIDS Free Pittsburgh, HIV/AIDS Program, Jewish Healthcare Foundation

**Time Commitment:** 16-40 hrs/week for one or more semesters; Potential interns should express the desired number of working hours per week and length of internship in their cover letter.

**Work Environment:** Hybrid; Intern should expect in person engagement at team and collaborative meetings, at AFP and community events, and other settings as appropriate, but will be provided remote flexibility as agreed upon with supervisor.

**Location:** EQT Plaza, 625 Liberty Ave., Ste. 2500

**Compensation:** \$15-18 per hour based on school level and experience

**Supervisor:** Kell Wilkinson, MPA, MSW, Project Manager, AIDS Free Pittsburgh, HIV/AIDS Program, Jewish Healthcare Foundation

**Description of Organization:**

Jewish Healthcare Foundation (JHF) is a nonprofit, public charity that supports healthcare services, education, and research established in 1990 with proceeds from the sale of Montefiore Hospital. The mission of JHF is to support and foster the provision of health care services, health care education, medical and scientific research, and to respond to the medical, custodial and other health-related needs of elderly, underprivileged, indigent and under-served persons in both the Jewish and general community throughout Western Pennsylvania. JHF is unique institution, a “think, train, do and give” tank, and has become a leading voice in safety, quality and workforce issues.

The Jewish Healthcare Foundation serves as the fiscal agent for the Ryan White Part B, Ryan White MAI, State Rebate and HUD HOPWA (Housing and Urban Development – Housing Opportunities for Persons with AIDS) funding in the 11-county southwestern Pennsylvania region and elsewhere in the Commonwealth. These funding streams facilitate the delivery of health care, supportive, and housing services to eligible individuals living with HIV/AIDS, and prevention/education services to at-risk populations. The program funds provider organizations, sometimes referred as AIDS Service Organizations (ASO), to assist with clients’ entry into and retention in medical care and works to strengthen community outreach and reduce community viral load through the Minority AIDS Initiative (MAI). Furthermore, the HIV/AIDS program provides technical assistance that aid organizations to improve their quality of healthcare and social service delivery to clients.

AIDS Free Pittsburgh (AFP) is a public health movement to end the AIDS epidemic in Allegheny County by 2030. AIDS Free Pittsburgh is a collaborative initiative comprised of government agencies, healthcare institutions, and community-based organizations that strive to support and improve the care of people living with HIV/AIDS, as well as communities most at-risk for HIV. AIDS Free Pittsburgh does not provide

services directly, but rather works to raise awareness and build collaboration among community stakeholders. AFP is financially supported by AHN and UPMC, and managed by JHF.

**Summary of Position:**

The AFP Intern will support the AIDS Free Pittsburgh (AFP) team and broader work of the HIV Team at the Foundation.

The primary responsibilities for the AFP Intern will be supporting the production of AFP programs and events, suggesting ideas and developing media campaign content, drafting newsletter and social media content, assisting with outreach and advocacy efforts, maintaining AFP outreach supplies, and tabling at local health fairs and other events in the community.

The AFP Intern will be able to participate in monthly AFP and HIV team meetings, attend bimonthly Regional Learning Sessions alongside ASO case managers, as well as Regional Collaboratives with the administrators and executives of organizations throughout the region who work with people living with HIV (PLWH). Opportunity to be involved in other programs within the Foundation is also a possibility based on the interest and capacity of intern.

**How to apply:**

Students interested in applying for the AFP Intern position should submit a resume and cover letter to Kell Wilkinson, AFP Project Manager, at [Wilkinson@JHF.org](mailto:Wilkinson@JHF.org)