Job Description

Position Title: Quality Improvement Facilitator

Employment Category: Full-Time

The Jewish Healthcare Foundation (JHF) is a grantmaking organization formed from the sale of Pittsburgh’s Montefiore Hospital. It is the parent organization for three operating entities: the Pittsburgh Regional Health Initiative, Health Careers Futures, and the Women’s Health Activist Movement Global (WHAMglobal). Together, these entities work to improve the delivery of health care, the education and preparation of healthcare professionals to deliver high value care, and the policy environment that supports healthcare performance excellence in Western Pennsylvania, state-wide, in the U.S., and internationally. Their collective mission is to produce systems of care that are as safe, reliable, equitable, efficient, and compassionate as possible. JHF entities are the recipients of significant national, state, and local grants to test better methods of healthcare delivery. In particular, their programs and projects advance, and then test, solutions to the safety and quality problems in health care by:

- Educating or coaching health professionals to use Quality Improvement methods
- Demonstrating better methods of delivering care through demonstrations and research
- Measuring, analyzing, and reporting on the outcomes of care
- Advancing evidence-based solutions through policy advocacy
- Convening experts regionally, statewide, nationally, and even globally to advance safety

Opportunity

The Jewish Healthcare Foundation manages the Pennsylvania Perinatal Quality Collaborative (PA PQC), which was launched in April 2019 as an action arm of the Pennsylvania Maternal Mortality Review Committee (MMRC). Perinatal Quality Collaboratives are networks of teams working to improve the quality of care for mothers and newborns across prenatal, labor/birth, newborn, and postpartum services. They identify processes that need to be improved and quickly adopt best practices to achieve collective aims. The PA PQC includes 63 birth hospitals and NICUs, representing 83% of live births in Pennsylvania. The multi-disciplinary health care teams from the PA PQC hospitals/NICUs participate in learning sessions, launch quality improvement projects, access quality improvement coaching and resources, and report aggregate data to drive improvement towards the PA PQC’s goals. Currently, the PA PQC is focused on initiatives to increase the identification of and care for perinatal substance use and Substance Exposed Newborns, increase access to immediate postpartum long-acting reversible contraception (LARC), and reduce racial/ethnic disparities across these goals.

The Quality Improvement Facilitator will support the Foundation’s efforts to advance the goals of the PA PQC by engaging and supporting PA PQC health care teams and creating data reports for PA PQC health care teams and stakeholders.
The Quality Improvement Facilitator will report to the Chief Policy Officer who will supervise the Quality Improvement Facilitator.

**PRIMARY RESPONSIBILITIES:**

The Quality Improvement Facilitator is responsible for the following Job Duties (subject to change). Other items may be assigned from time to time in support of the Pennsylvania Perinatal Quality Collaborative (PA PQC) and other projects as needed.

**Pennsylvania Perinatal Quality Collaborative (100%)**

- Serve as a quality improvement coach for multi-disciplinary health care teams in the PA PQC by:
  - Building rapport with the PA PQC health care teams
  - Increasing PA PQC health care teams’ understanding of the PA PQC’s priorities, initiatives, and expectations
  - Guiding PA PQC health care teams’ structured development of quality improvement plans within a PA PQC statewide initiative (e.g., defining a problem statement, setting objectives, understanding the current state, identifying how to improve the current state, establishing implementation plans, and collecting data for structure, process, and outcome measures)
  - Teaching the PA PQC teams how to apply quality improvement and implementation science principles, methods, and tools to support the implementation of their PA PQC quality improvement plans
  - Reviewing the PA PQC health care team’s data and results to inform their quality improvement initiatives and provide feedback on their progress over time and how they compare to peer hospitals
  - Discussing and offering tactics to breakthrough implementation challenges and barriers and achieve the objectives in their quality improvement plan
  - Connecting PA PQC health care teams to resources, community-based organizations, toolkits, trainings, content experts, and materials to inform their quality improvement plans
  - Assisting the PA PQC health care teams in disseminating their strategies and best practices through the PA PQC’s regional and statewide learning opportunities
  - Informing the development of the PA PQC’s regional and statewide learning opportunities
  - Facilitating interactive peer-to-peer learning sessions for the PA PQC healthcare teams
  - Assisting PA PQC healthcare teams in accessing and preparing for trainings offered the PA PQC

- Create data reports for PA PQC health care teams and stakeholders by:
  - Updating the data fields in the PA PQC data portal, the measurement specifications for each data field, and surveys to collect the data and information for the PA PQC’s structure, process, and outcome measures
  - Maintaining a database of information about each PA PQC hospital/NICU’s demographics, activities, and performance
  - Creating reports and visual dashboards for PA PQC staff, funders, stakeholders, and participating health care teams to drive improvement and communicate results
Additional Responsibilities:

- Contributing to other team projects as requested and as time permits
- Other duties as assigned

DESIRED EXPERIENCE AND SKILLS:

- Experience in maternal and child health, public health, quality improvement, data management and evaluation, community engagement, and project management
- Master’s or Bachelor’s degree in healthcare professions, social work, public health, or healthcare administration
- A track record as a team player with strong interpersonal skills
- Ability to work collaboratively with a team of multi-disciplinary professionals
- Excellent time management skills
- An ability to manage multiple responsibilities simultaneously
- A strong high energy work ethic
- Excellent written and oral communication skills, both verbal and written for various audiences
- High level of judgment, decision making, discretion and integrity
- Proficiency with Microsoft Office, PowerPoint, and Excel

The employee must also model the values of respect, courtesy, generosity, teamwork, and a positive attitude.

GENERAL EXPECTATION:

As expected of all employees of the Jewish Healthcare Foundation, the successful applicant will abide by the current laws and organizational policies and procedures designed and implemented to promote an environment which is free of harassment and other forms of illegal discriminatory behavior in the workplace. This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.

OFFICE LOCATION: EQT Plaza, 625 Liberty Ave., Suite 2500, Pittsburgh, PA 15222

Notes: The position is full-time and is currently a hybrid between remote and in-person.

MANDATORY VACCINATION POLICY:

Vaccination is a vital tool to reduce the presence and severity of COVID-19 cases in the workplace, in communities, and in the nation. The Jewish Healthcare Foundation has adopted this policy on mandatory vaccination to safeguard the health of our employees from the hazard of COVID-19. Employees are considered fully vaccinated two weeks after completing primary vaccination with a COVID-19 vaccine, and a booster vaccination. For example, this includes two weeks after a second dose in a two-dose series, such as the Pfizer or Moderna vaccines, two weeks after a single-dose vaccine, such as the Johnson & Johnson vaccine, or two weeks after the second dose of any combination of two doses of different COVID-19 vaccines as part of one primary vaccination series, as well as a booster vaccination. All employees are required to report their vaccination status and to provide proof of vaccination. Employees must provide truthful and
accurate information about their COVID-19 vaccination status, and, if applicable, their testing results.

Salary is based on education and experience. JHF offers a competitive benefits package that includes full employer paid health insurance, paid vacation, and sick time.

To apply, please send a resume and cover letter to careers@jhf.org with the subject line: “PA PQC Quality Improvement Facilitator.” Applications will be received on a rolling basis until the position is filled.